**Association for Career and Technology Education**

**Health Science Education Division Policy Meeting**

**Wednesday, December 6, 2017**

**Minutes**

**Call to Order/Welcome**  Cindy McConnell

**Greetings from Gina Riggs, ACTE President and Lorri Carlile, ACTE Past President**

**Introduction of Attendees** Cindy McConnell, Kandy Smitha, Gina Riggs, Mark Grisby, Lynne Clarke

**Approval of Minutes of 2016 Meeting.** Copies of minuteswere distributed

 Mark Grisby moved to accept and Lynne Clarke seconded. Motion carried.

**VP Report of Activities to Division Cindy McConnell**

 Represented HS Division at Region II Conference

 Judged 4 events at HOSA ILC

 Presented HS Division Scholarship

**Membership Report Cindy McConnell**

 Current membership is 1650 – increased from 1495 last year! Please remind members to notify

 ACTE or VP if address or email changes so they will receive division newsletter and information.

 There are 80 HS Teachers registered for conference.

**Financial Report Cindy McConnell**

 HS Division Current Balance $3589

 Deductions pending for conference calls, AV, and awards

 Designated funds balance $722

**HS Division Awards Cindy McConnell**

 HS Teacher of the Year: Dustin Hicks, Meridian Technology Center

 Outstanding Service Award: Jane Best, Chesapeake Career Center

 Leadership: Nancy Allen, National HOSA

**National Board Committee Vacancies Cindy McConnell**

 Will present openings and ask for volunteers at Business Meeting. There are openings for

 Audit, Awards, Bylaws, Nominating, and Resolutions committees.

**Conference Events Cindy McConnell**

 NHA Cocktail Party Thursday from 6:30pm-8pm at BB King’s in downtown Nashville

 First Timers Breakfast 7am-8am Thursday

**Donations for Raffle to fund scholarship Cindy McConnell**

 Reality Works has donated a Geri Vest

 Still seeking donations

**HOSA Luncheon Cindy McConnell**

 ALL HS division members are invited to attend

 Please thank HOSA for their continued sponsorship

 Please bring door prizes for raffle

**Preconference Session 2017 Cindy McConnell**

 Provided by NCHSE at no charge to participants

**Policy Review Cindy McConnell**

 Current policies were reviewed and discussed

 Motion made by Lynne Clarke to accept and notate as reviewed.

 Second by Mark Grigsby

**Adjournment**

 Motion made by Mark Grisby, seconded by Kandy Smitha. Motion carried.

Submitted by Lynne Clarke, Ed.D., RN